

CanadaSchoolRecycling.ca - Terms and Conditions/ Privacy Policy

What Personal Information We Collect

As set forth in more detail below, through Clover Environmental Solutions, ("We") collect personal information that you provide when you register on the website ("Site"). This information includes your first and last name, email address, phone number and a password when you create your account. We may ask you to confirm your personal information when you contact our Customer Service department. This will allow us to protect your confidentiality by verifying your identity.

Ordering Information

When you order recycling supplies, we collect information that allows us to ship your order. This includes the name, address and phone number of the intended recipient(s).

Other Times we may collect personal information

From time to time, we may conduct surveys via this Site, email, other media. If you participate, we may collect your name, email address and mailing address and other personal information. We will never sell or rent such information to any third parties.

How we use your personal information

Information we collect may be used to enhance your shopping experience in the following ways:

- Deliver merchandise and services that you purchase online
- Prevent fraud
- Confirm your orders
- Respond to your customer service inquiries or requests
- Comply with valid legal procedures, requirements, regulations or statutes

When and With Whom We Share Your Personal Information

We limit access to personal information about you to employees who we believe reasonably need to come into contact with that information to provide products or services to you or in order to do their jobs. We never sell or rent your personal information to any third parties under any circumstances. We will share personal customer information and/or purchase history only with our agents, representatives, service providers and contractors for limited purposes.

Aside from the purposes described above, we will never share your personal information with any other third parties unless we have your express permission or under special circumstances, such as when we believe in good faith that the disclosure is required to prevent harm or injury (such as product recalls, fraud, claims or other liability), or to comply with valid legal processes (subpoenas, warrants) as required by law. We may share aggregated demographic and statistical information with our partners. This is not linked to any personal information that can identify any individual person.

How You Can Control the Use of Your Personal Information

We do not and will not sell or rent your personal information to anyone. You have the right to control your personal information as you see fit. You can modify or delete your personal information anytime.

How We Protect the Security of Your Personal Information

The security of your personal information is very important to us. We have physical, electronic and procedural safeguards that comply with federal regulations to protect personal information about you. Your personal information is transmitted to a secure Web server, not to some unknown or unauthorized server.

Ultimately, your personal information is protected by the password you created when you signed up for an account (or another password you chose after changing a previous password). Please keep this password confidential. No Customer Service associate or any other representative of Clover Environmental Solutions will ever ask you for your password. You may change your password at any time.

Cookies and Other Computer Information

We may also collect information during your visit to the website through cookies and other commonly used information-gathering tools. A "cookie" is a small data file transferred by a website to your computer's hard drive. These tools collect certain standard information that your browser sends to our website such as your browser type and language, access times, and the address of the website from which you arrived at the Site. The purpose of a cookie is to identify you when you visit the Site. Accepting the cookies used on our Site may give us access to information about your browsing behavior, which we may use to personalize your experience. Each browser is different, so check your browser's "Help" menu to learn how to change your cookie preferences.

We also collect certain technical information from your computer each time you request a page during a visit to the Site. This information may include your Internet Protocol (IP) address, your computer's operating system and browser type.

How to Decide What Marketing Communications You Receive from Us

We reserve the right to send you certain communications or other forms of marketing communications. You can choose to stop receiving any marketing emails from us at any time by sending an email to collect@StaplesSchoolRecycling.ca.

Please allow up to 10 days for us to process your request.

The only email messages you will receive from us when you elect to not receive marketing communications will be to:

- Confirm any orders you make on this Site
- Let you know your order has been shipped
- Share other information about your order
- Respond to your customer service inquiries
- Answer any other questions you have about this Site

In addition, we may also need to send operational emails to inform you of any changes to the Site that might affect your personal information, or to announce product recalls.

How We Protect Your Privacy

The security of your personal information is very important to us. We never sell or rent your personal information to any third parties. We will work to protect the security and privacy of any

personal information you provide to us and will only use it as we have described in our Privacy Policy.

More About Your Privacy

We value your trust, and pledge to you, our customer, that we will work to protect the security and privacy of any personal information you provide to us and that your personal information will only be used as set forth in this Policy. This includes your name, address, phone number, and email address, in addition to any other personal information that can be linked to you, personally. We may provide links to certain third party websites. This Privacy Policy applies only to activities conducted and personal information collected on this Site. Other websites may have their own policies regarding privacy and security.

Questions and Suggestions

If you have questions or suggestions, please contact us by mail at:

Clover Environmental Solutions

Attn: Program Coordinator
4200 Columbus Street
Ottawa, IL 61350

Changes to this Privacy Policy

We may update this policy. We will notify you about significant changes in the way we treat personal information by sending a notice to the primary email address specified in your account or by placing a prominent notice on the Site.